

SAINIK SCHOOL SAMBALPUR (ODISHA)
RECRUITMENT ADVERTISEMENT

1. Principal, Sainik School Sambalpur (Odisha) functioning under Sainik School Society, Ministry of Defence invites applications for the following posts on regular basis :-

SI No	Name of Post	No of Posts	Category	Qualification	Pay Scale
(a)	Asst Master (Maths)	01	UR	<p><u>Essential Qualification.</u></p> <p>(a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with atleast 50% marks in the concerned subject and in aggregate.</p> <p>(b) Mathematics as one of the subjects in all the three years of graduation / four years integrated degree course.</p> <p>(c) B Ed degree from a recognized University.</p> <p>(d) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt/ CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(e) Proficiency in teaching in English medium.</p> <p>(f) Should be between 21 and 35 years of age on 08 Jan 2020.</p> <p><u>Desirable Qaulifications.</u></p> <p>(a) Candidates possessing PG Degree or any other higher qualification will be given preference.</p> <p>(b) Candidates with experience of teaching in residential public School and proficiency in games as well as in co-curricular activities will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications will be given preference.</p>	Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time
(b)	Asst Master (General Science)	01	UR	<p><u>Essential Qualification.</u></p> <p>(a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with atleast 50% marks in the concerned subject and in aggregate.</p> <p>(b) Physics, Chemistry and Biology as subjects in all the three years of graduation / four years integrated degree course.</p> <p>(c) B Ed degree from a recognized University.</p> <p>(d) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt/ CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(e) Proficiency in teaching in English medium.</p>	Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time

				<p>(f) Should be between 21 and 35 years of age on 08 Jan 2020.</p> <p><u>Desirable Qaulifications.</u></p> <p>(a) Candidates possessing PG Degree or any other higher qualification will be given preference.</p> <p>(b) Candidates with experience of teaching in residential public School and proficiency in games as well as in co-curricular activities will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications will be given preference.</p>	
(c)	Asst Master (Social Science)	01	UR	<p><u>Essential Qualification.</u></p> <p>(a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with atleast 50% marks in the concerned subject and in aggregate.</p> <p>(b) Minimum two subjects out of History, Political Science, Economics, Sociology and Geography OR Hons Graduation with History / Political Science / Geography as main subject in all the three years of graduation / four years integrated degree course.</p> <p>(c) B Ed degree from a recognized University.</p> <p>(d) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt/ CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(e) Proficiency in teaching in English medium.</p> <p>(f) Should be between 21 and 35 years of age on 08 Jan 2020.</p> <p><u>Desirable Qaulifications.</u></p> <p>(a) Candidates possessing PG Degree or any other higher qualification will be given preference.</p> <p>(b) Candidates with experience of teaching in residential public School and proficiency in games as well as in co-curricular activities will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications will be given preference.</p>	<p>Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>
(d)	Asst Master (English)	01	UR	<p><u>Essential Qualification.</u></p> <p>(a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with atleast 50% marks in the concerned subject and in aggregate.</p>	<p>Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society</p>

				<p>(b) English Literature as one of the subjects in all the three years of graduation / four years integrated degree course.</p> <p>(c) B Ed degree from a recognized University.</p> <p>(d) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt/ CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(e) Proficiency in teaching in English medium.</p> <p>(f) Should be between 21 and 35 years of age on 08 Jan 2020</p> <p><u>Desirable Qaulifications.</u></p> <p>(a) Candidates possessing PG Degree or any other higher qualification will be given preference.</p> <p>(b) Candidates with experience of teaching in residential public School and proficiency in games as well as in co-curricular activities will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications will be given preference.</p>	<p>rules and regulations as amended from time to time</p>
(e)	Asst Master (Hindi)	01	UR	<p><u>Essential Qualification.</u></p> <p>(a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with atleast 50% marks in the concerned subject and in aggregate.</p> <p>(b) Hindi as one of the subjects in all the three years of graduation / four years integrated degree course.</p> <p>(c) B Ed degree from a recognized University.</p> <p>(d) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt/ CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(e) Proficiency in teaching in English medium.</p> <p>(f) Should be between 21 and 35 years of age on 08 Jan 2020.</p> <p><u>Desirable Qaulifications.</u></p> <p>(a) Candidates possessing PG Degree or any other higher qualification will be given preference.</p> <p>(b) Candidates with experience of teaching in residential public School and proficiency in games as well as in co-curricular activities will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications will be given preference.</p>	<p>Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>

(f)	Asst Master (Odiya)	01	SC	<p><u>Essential Qualification.</u></p> <p>(a) Four years integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. OR Bachelor's Degree with atleast 50% marks in the concerned subject and in aggregate.</p> <p>(b) Odiya as one of the subjects in all the three years of graduation / four years integrated degree course.</p> <p>(c) B Ed degree from a recognized University.</p> <p>(d) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt/ CBSE in accordance with the Guidelines framed by the NCTE for the purpose.</p> <p>(e) Proficiency in teaching in English medium.</p> <p>(f) Should be between 21 and 35 years of age on 08 Jan 2020.</p> <p><u>Desirable Qaulifications.</u></p> <p>(a) Candidates possessing PG Degree or any other higher qualification will be given preference.</p> <p>(b) Candidates with experience of teaching in residential public School and proficiency in games as well as in co-curricular activities will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications will be given preference.</p>	<p>Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>
(g)	Asst Master (Computer Science)	01	UR	<p><u>Essential Qualifications :</u></p> <p>(a) At least 50% marks in aggregate in any of the following i.e B.E or B.Tech (Computer Science/ IT) from a recognized University or equivalent Degree or Diploma from an institution/ university recognised by the Govt. of India OR B.E or B.Tech (any stream) and Post Graduate Diploma in Computers from a recognized University OR B.Sc. (Computer Science) / BCA or Equivalent Graduate degree in subject from a recognized University and Post Graduate Degree in subject from a recognized university. OR Post Graduate Diploma/ Degree in Computer science</p> <p>(b) Proficiency in teaching in Hindi and English medium</p> <p>(c) Should be between 21 and 35 years of age on 08 Jan 2020.</p> <p><u>Desirable Qaulifications :</u></p>	<p>Basic Pay 44900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>

				<p>(a) B.Ed or equivalent degree from a recognized University,</p> <p>(b) Pass in the Central Teacher Eligibility Test (CTET) or STET, conducted by Central/State Govt CBSE in accordance with the Guidelines framed by the NCTE for the purpose,</p> <p>(c) Candidates with experience of teaching in residential public School, ability to teach through English medium and proficiency in games as well as in co-curricular activities will be given preference.</p>	
(h)	Accountant (Regular)	01	UR	<p><u>Essential.</u></p> <p>(a) B.Com with adequate knowledge of double entry system of accounting</p> <p style="text-align: center;">Or</p> <p>Should have worked/working as an Accountant on double entry system for 10 years in govt/reputed private organisation or in Defence services.</p> <p>(b) Must fully conversant with handling and maintenance of accounts in double entry system.</p> <p>(c) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable.</u></p> <p>(a) Working knowledge in computer operations and office automation.</p> <p>(b) Working knowledge of various accounts related computer applications like Tally, MS Office 2007 (Excel & Word) etc.</p> <p>(c) Working out income tax applicable to each employee and issue of Form 16.</p> <p>(d) Employees NPS and income tax deduction.</p> <p>(e) Working knowledge of GST.</p> <p>(f) Financial statement analysis.</p> <p>(g) Ability to correspond in English independently.</p> <p>(h) Candidate with knowledge of GeM and CPPP will be given preference.</p> <p>(j) Calculations of Pay and Allowances related to employees as per Govt norms.</p>	<p>Basic Pay 35400/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>

(j)	Quarter Master (Regular)	01	UR	<p><u>Essential Qualifications</u></p> <p>(a) B.A/B.Com from a recognised University</p> <p>(b) Minimum 5 years experience as UDC stores or as Quartermaster or An ex-serviceman preferably a JCO with at least 10 years experience in handling and accounting of stores.</p> <p>(c) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable:</u></p> <p>(a) Should have undergone Quartermaster's Course, Fire Safety Course and Security Officers Course.</p> <p>(b) Candidates with MBA or higher qualification will be given preference.</p> <p>(c) Candidates with knowledge of Computer Applications/ Office automation will be given preference.</p> <p>(d) Candidate with knowledge of procurement, provisioning, security, fire safety and accounting will be given preference.</p> <p>(e) Candidate with knowledge of GeM and CPPP will be given preference.</p>	<p>Basic Pay 29200/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>
(k)	UDC (Regular)	01	UR	<p><u>Essential Qualification</u></p> <p>(a) Graduation from a recognised university.</p> <p>(b) At least 2 years office experience in a Govt or Commercial organisation</p> <p>(c) Ability to correspond in Hindi and English.</p> <p>(d) English Typing speed of at least 40 words per minute on computer.</p> <p>(e) Knowledge of short-hand will be considered as additional qualification.</p> <p>(f) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable:</u></p> <p>(a) Candidates with higher qualification will be given preference.</p> <p>(b) Candidates with knowledge of Computer Applications will be given preference.</p> <p>(c) Candidates with knowledge of accounting and store keeping will be given preference.</p>	<p>Basic Pay 25500/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>

(l)	LDC (Regular)	02	01-ST 01-UR	<p><u>Essential Qualification</u></p> <p>(a) Candidate must have passed 12th class or equivalent from a recognised board or university.</p> <p>(b) Typing speed of at least 40 words per minutes on Computer.</p> <p>(c) Ability to correspond in Hindi and English.</p> <p>Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable:</u></p> <p>(a) Candidates with higher qualification will be given preference.</p> <p>(b) Candidates with knowledge of Computer Applications will be given preference.</p> <p>(c) Candidates with knowledge of short-hand will be given preference.</p> <p>(d) Candidates with knowledge of accounts keeping.</p> <p>(e) Any experience in store keeping.</p> <p>An Ex-serviceman will be given preference.</p>	<p>Basic Pay 19900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>
(m)	Driver (Regular)	01	UR	<p><u>Essential Qualification</u></p> <p>(a) Should have passed matriculation from a recognised Board.</p> <p>(b) Should possess Driving Licence to drive heavy duty as well as light four wheeler vehicles.</p> <p>(c) Candidates with experience of driving heavy duty and light vehicles with minimum 02 years of experience will be given preference.</p> <p>(d) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable Qualifications</u></p> <p>(a) Candidates with experience of driving school vehicles in the past will be given preference.</p> <p>(b) Knowledge of first line maintenance.</p>	<p>Basic Pay 19900/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time</p>

(n)	General Employees (Regular)	06	01 SC 01 ST 04 UR	<p><u>Essential Qualifications</u></p> <p>(a) Should have passed Matriculation from a recognised Board.</p> <p>(b) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p>(c) Should be willing to carry out all types of general works including housekeeping, cleaning etc.</p> <p><u>Desirable Qualification</u></p> <p>(a) Candidates with experience of working in any residential public school will be given preference.</p> <p>(b) Working experience in any of the fields like Cooking, Haircutting, Laundry, Masonry, Gardening, Office Messenger, Plumber, Carpentry, House Keeping, Driving etc. will be given preference.</p>	Basic Pay 18000/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time
(o)	General Employee (Female) (Regular)	01	UR	<p><u>Essential Qualifications</u></p> <p>(a) Should have passed Matriculation from a recognised Board.</p> <p>(b) Should be between 18 and 50 years of age on 08 Jan 2020</p> <p>(c) Should be willing to carry out all types of general works including housekeeping, cleaning etc.</p> <p><u>Desirable Qualification</u></p> <p>(a) Candidates with experience of working in any girls residential public school will be given preference.</p> <p>(b) Working experience in any of the fields like Cooking, Haircutting, Laundry, Masonry, Gardening, Office Messenger, Plumber, Carpentry, House Keeping, Driving etc. will be given preference.</p>	Basic Pay 18000/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time
(p)	General Employee (Contractual)	03	UR	<p><u>Essential Qualification</u></p> <p>(a) Should have passed matriculation or equivalent qualification from a recognised Board or University.</p> <p>(b) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable Qualifications</u></p> <p>(a) Working experience in any of the fields like Cooking, Haircutting, Laundry, Masonry, Gardening, Office Messenger, Plumber, Carpentry, House Keeping, Driving etc. will be given preference.</p> <p>Candidates with experience of working in any residential public school will be given preference</p>	19,530/- Fixed Pay (No Allowance)

(q)	Matron Female only (Contractual)	01	UR	<p><u>Essential Qualification</u></p> <p>(a) Should have passed matriculation or equivalent qualification from a recognised Board or University.</p> <p>(b) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p><u>Desirable Qualifications</u></p> <p>(a) BA / BSc / B. Com degree from a recognised Board or University.</p> <p>(b) Attainments in Sports / Art / Music</p> <p>(c) Experience in the post of Matron in Junior/Holding houses, mature ladies without encumbrances and also experience of handling children with affection will be preferred.</p>	31,682/- Fixed Pay (No Allowance)
(r)	Nursing Sister (Regular)	01	UR	<p><u>Essential Qualification</u></p> <p>(a) Should have Nursing Diploma / Degree from a recognised Board or University.</p> <p>(b) Should be between 18 and 50 years of age on 08 Jan 2020.</p> <p>(c) 5 year of experience as a Nursing Sister.</p> <p><u>Desirable Qualifications</u></p> <p>(a) Candidates with experience of working in any residential public school will be given preference</p>	Basic Pay 25500/-+ DA+ Medical Allowance + Transport Allowances as per sainik school society rules and regulations as amended from time to time

2. **Allowance and Perquisites.** Pay as per VIIth CPC, Rent free accommodation, Transport Allowance, DA, Medical Allowance, LTC, Contributory pension as per NPS etc as per sainik school society rules and regulations, as amended from time to time.

3. **Other Conditions:** Candidates appointed at Sainik School Sambalpur will be employees of Sainik School Society and Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable. All Posts except General Employees and contractual posts are transferable with All India liability.

4. Applications with attested copies of testimonials (certificates/documents) along with non-refundable Demand Draft for an amount of Rs 500/- for Gen candidates or Rs 250/- for SC/ST Candidates drawn in favour of "Principal Sainik School Sambalpur", payable at State Bank Of India should reach the School at the address : **Principal Sainik School Sambalpur, PO- Basantpur, PS- Burla, Near Gaushala, Dist- Sambalpur, Odisha - 768025 on or before 08 Jan 2020 (R) 08 Jan 2020.** Details of Sainik School Sambalpur bank account: **Principal Sainik School Sambalpur, Account no: 38786890564, State Bank Of India , Goshala Branch, IFSC Code: SBIN0017963, Branch Code: 017963.** Candidates are to clearly mention the name of the post applied for as per the advertisement. If any field/information, asked in the application, is left blank / or provided false/wrong information, the application will be rejected summarily without giving any justification. Application received after due date will not be considered. The School will not be held responsible for any type of delay including postal or otherwise, to or from, during any stage of selection process.

5. Candidates are to mention their own email address clear and correct in the application form. All correspondences with candidates by the school will be made through email only. No postal communication will be forwarded by the school.

6. Selection will be made based on individual performance in written test, skill/practical test and interview. Shortlisted candidates meeting all eligibility criteria only will be called for written test. The list of candidates for

skill/practical and interview test will be declared subsequently based on the performance of candidates during written test and skill/practical test respectively. No TA/DA will be admissible for attending the selection tests.

7. The candidates are to bring and produce their original educational and professional qualification certificates for document verification during selection process itself, whenever asked by the school administration. The candidature of candidates not producing their original educational and professional qualification certificates for verification during the selection process itself will be rejected without giving any justification.

8. Eligible and interested candidates may apply in the prescribed application form, which may be downloaded from website www.sambalpur.nic.in All are requested to continuously check for any updates/status regarding recruitment.

9. The School administration reserves the right to cancel all or any of the vacancies due to non-availability of suitable candidates or administrative/policy reasons. Indian national only can apply. The School will not be responsible for any delay including postal or otherwise.

10. For any query you may contact mob no: 9402959318 (Principal SS Sambalpur), from 1000hrs to 1700hrs only.

Place/Date: Sambalpur/ 21 Dec 2019

Principal, Sainik School Sambalpur

SAINIK SCHOOL SAMBALPUR
APPLICATION FORM FOR RECRUITMENT
(Please fill all details in capital letters)

Passport Size Recent Photo

1. **POST APPLIED FOR** : -

2. **GENERAL INFORMATION**

(a) Name :

(b) Father's/ Husband's Name :

(c) Address :

(i) Permanent :

(ii) Correspondence :

(d) Contact No. (R):.....

Mobile (P):.....

(e) E-mail ID :

(f) Date of Birth :.....

(g) Age as on 08 Jan 2020 :

(h) Category : SC/ST/OBC/Gen

(Attach copy of valid certificate)

(j) AADHAR Card No

(Attach a copy of Aadhar card)

3. **ACADEMIC QUALIFICATION INFORMATION**

Qualification	Year	Subjects Studied		Institute Name	%age	Medium of Instructions
		Language	Others			
Secondary						
Senior Secondary						
Graduation						
Post Graduation						
Any Other						

Note : Please attach copy of all certificates/documents

4. PROFESSIONAL QUALIFICATION INFORMATION

Qualification	Year	Subjects Studied		Institute Name	%age	Medium of Instructions
		Language	Others			
B Ed						
M Ed						
CTET/STET						
Any Other						

Note : Please attach copy of all certificates/documents

5. WORK EXPERIENCE INFORMATION

Name of Organisation	Post Held	Period (From – To)	No of Years	Reasons for Leaving (if any)

Note : Please attach copy of all certificates/documents

6. Marital Status : Single/ Married

- (a) Spouse Name :
- (b) Spouse Educational Qualification :
- (c) Is spouse working : Yes/No
 (i) If Yes, Name of organisation and Post held :.....

7. Details of Children

- (a) No. of Children : _____
- (i) Son(s)..... Age
- (ii) Daughter(s)..... Age

8. I hereby state that all the information provided in this application form and all certificates/documents attached with this application form are true and correct. If any information, asked in the application, is found to be false at any stage before or after selection, my application/selection may be rejected/cancelled without giving any justification.

Date :

Place :

Signature of Candidate