

AIRLINE ALLIED SERVICES LIMITED
(A wholly owned subsidiary of AIL)

Sub: Advertisement

Alliance Air invites applications from Indian Nationals for filling up the following Posts:-

S.N O	CATEGORY	NO OF VACANCIES	PLACE OF POSTING	SALARY & EMOLUMENTS The Gross salary Per month (approx.)
1	Chief of IFS	1	Delhi	Rs 80,000/-
2	Dy. Chief Financial Officer	2	Delhi	Rs. 1,20,000 /-
3	Asst. General Manager – Security	1	Delhi	Rs. 80,000 /-
4	Asst. General Manager-Operations Training	1	Delhi	Rs. 80,000 /-
5	Synthetic Flight Instructor	2	Delhi / Hyderabad	Fixed salary + 4000 per hour of Training
6	Sr. Manager- Operations Control Center	1	Delhi	Rs 65,000/-
7	Sr. Manager- Finance	1	Delhi	Rs 65,000/-
8	Sr. Manager-Production Planning Control (Engg.)	2	Delhi	Rs. 85,000 /-
9	Sr. Manager-Crew Management System	2	Delhi	Rs. 65000/-
10	Manager-Finance	1	Delhi	Rs. 42,000 /-
11	Manager-Operations Admin	2	Delhi	Rs. 42,000 /-
12	Station Manager	AASL Stations where position may occur and Stations where AASL may operate in future		Rs 42,000/- + perks
13	Flight Dispatcher	7	Delhi	Please refer to separate advertisement on Air India website
14	Officer - Operations Control - Slots	3 1	Delhi	Rs 36,000/-

15	Crew Controller	9 GEN-3 OBC-3 SC-1 ST-2	Delhi	Rs. 36,000 /-
16	Supervisor Security	AASL Stations where position may occur and Station where AASL may operate in future		Please refer to separate advertisement on Air India website Rs 22,371/-

- In addition to above, a panel will also be formed for future requirement.
- Can be transferred to any other location within India due Operational requirement.
- Reservations of SC/ST/OBC & EWS candidates will be as per Government Directives.

1. Chief of In Flight Services (Cabin Safety)

- a. **Qualification :** Graduate from recognized University
- b. **Experience :** Two Years experience in a reputed airline as a Manager in In-Flight Services section .The candidate should be well-versed with DGCA rules and regulation pertaining to Cabin Crew and aviation. The experience should be post qualification.
- Or**
- Five Years experience as an Instructor handling cabin crew in an airline. The candidate should be well-versed with DGCA rules and regulation pertaining to Cabin Crew and aviation. The experience should be post qualification.
- c. **Age :** Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

2. Dy. Chief Financial Officer

- a. **Qualification :** Qualified Associate Chartered Accountant from ICAI/ICWA/MBA(Finance)
Two years of full-time course from recognized University
- b. **Experience :** Should have minimum of 10 years of experience in Handling Finance / Account Functions out of which 3 years of experience at Senior position in MNC/PSU's. Experience in Aviation would be preferred. The experience should be post qualification.
- c. **Age :** Maximum 50 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

3. Asst. General Manager-Security

- a. **Qualification** : Post graduate from recognized University or its equivalent.
b. **Experience** : Minimum 12 years of experience in scheduled Airline Security out of which 5 years at Executive level with independent / direct interaction with regulatory / statutory authorities in areas of airlines security.

The Experience should be Post Qualification.

Preference will be given to IOSA Certification requirement in relations to Airline security

- c. **Age** : Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

4. Asst. General Manager-Operations Training

- a. **Qualification** : Graduate from recognized University. Masters in Business Administration from Recognized University / Institution as additional qualification will be preferred Proficiency in using computers.
b. **Experience** : Minimum 7 years of experience in Airline Flight Crew Training including Minimum two years of managerial experience in an Airline Flight Crew Training. The experience should be post qualification.
c. **Age** : Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

5. Synthetic Flight Instructor

a. Eligibility Criteria : General Requirements, Criteria and Training Requirement for Synthetic flight Instructor

All eligibility conditions, experience and training requirement as stipulated in CAR and amended by DGCA from time to time would be applicable.

In case any incumbent is required to undergo training before his services can be utilized as SFI, in that cases incumbent would be required to give Bank Guarantee for the total cost of training.

The validity, Renewal of Lapsed Approval, other conditions and the privileges of SFI will be as per DGCA Requirement.

Medical Requirements for Synthetic Flight Instructor

Candidate should not have any Ailment which may impair his ability to function as SFI.

- b. **Age :-** Maximum 70 Years (as on 15.02.2020)
c. **Salary :-** Fixed salary + Rs 4000 per hour of Training
-

6. Sr. Manager-Operations Control Center

- a. Qualification** : Graduate from recognized University.
- b. Experience** : 5 Years of experience of working in OCC (Operations Control Center) of any airlines minimum as Operations Controller. The experience should be post qualification.
- c. Age** : Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

7. Sr. Manager –Finance

- a. Qualification** : ICWA/ICAI/MBA Two Years full-time course from recognized University with Specialization in Finance or its equivalent.
- b. Experience** : 03 years experience in finance for ICWA/ ICAI
or
05 years of experience in finance for MBA(Finance) The experience should be post qualification.
- c. Age** : Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

8. Sr. Manager –Production Planning Control (Engg.)

- a. Qualification** : B.tech in Aeronautical / Mechanical / Electrical / Electronics / Avionics or its equivalent.
- b. Experience** : Minimum 10 years of relevant work experience out of which 2 years should be in executive position. Should have extensive knowledge and experience in PPC and Material Management functions i.e. Insurance, warranty, budgeting, modifications, maintenance, Planning. Contract Management, Equipment, Tool and Material Planning etc. Exposure to Pool arrangement for components will be an added advantage. The Experience should be post qualification. Experience in an airline or aircraft MRO would be preferred.
- c. Age** : Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

9. Sr. Manager-Crew Management System

- a. Qualification** : Graduate from recognized university. MBA from recognized University / Institution as additional qualification will be preferred. Proficiency in using computers.
- b. Experience** : Minimum 7 years of experience in an Airline CMS / Roster as Crew Controller. Minimum 03 years of Managerial experience in an Airlines CMS/Roster. Working experience in Crew Management Software. Proficiency in roster planning , day ops and execution of all functions in CMS/Roster. Candidate must have knowledge of DGCA regulations, FDTL & CAR guidelines. The experience should be Post Qualification (Graduation).

Or

Senior Cabin Crew/ CCIC with minimum experience of 10 years. 02 years Managerial experience. 02 years Airline CMS/Roster experience as Crew Controller. Proficiency in roster planning, day ops and execution of all functions in CMS/ Roster as Crew Controller. Candidate must have knowledge of DGCA regulations, FDTL & CAR guidelines. Proficiency in using Crew Management Software. The experience should be Post Qualification (Graduation).

- c. Age** : Maximum 45 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

10. Manager-Finance

- a. Qualification** : ICWA / ICAI / MBA Two years full-time course from recognized University with specialization in Finance or its equivalent
- b. Experience** : 02 years experience in finance for ICWA / ICAI
or
03 years experience in finance for MBA finance The experience should be Post Qualification
- c. Age** : Maximum 40 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

11. Manager-Operations Admin

- a. Qualification** : Masters in Business Administration from recognized university or equivalent Diploma in Management / Business Administration.
- b. Experience** : Should have 03 years experience in Operations department of a Scheduled Airline. Should have General Awareness of DGCA regulations in relations to operations.
The Experience should be post qualification.
- c. Age** : Maximum 40 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

12. Station Managers (Manager Grade) *

- a. **Qualification** : Graduation from recognized University
- b. **Experience** : Minimum 05 years of Aviation experience in Airport handling or Sales and Marketing. The Experience should be Post Qualification
- c. **Age** : Maximum 40 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

Preference would be given to local candidates. In addition to the salary mentioned above following perks would be given:- Maximum of Rs. 10,000/- Reimbursement of House Rent + Maximum Reimbursement of 50 Litres of Fuel.

**Candidate should fill up only one application form the said post.
He may be posted anywhere as per the operational requirement.**

13. Flight Dispatcher

Please refer to separate advertisement on Air India website

14. Officer

a. Operations Control – Vacancies -03

- a. **Qualification** : Graduate from recognized University
- b. **Experience** : 5 years experience of any airlines/handling agency in airport handling. Experience in working in OCC preferable. The Experience should be post qualification.
- c. **Age** : Maximum 40 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

b. Officer- Slot - Vacancies -01

- a. **Qualification** : Graduate from recognized University.
Desirable: Diploma in Aviation IATA, post-graduation.
- b. **Experience** : Minimum 2 years of experience in scheduling and slots management of an airline. The experience should be post qualification.
- c. **Age** : Maximum 40 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC candidates. Ex-Servicemen will be given age relaxation as per rules).

15. Crew Controller

- a. Qualification** : Graduate from recognized University. Proficiency in using computer.
- b. Experience** : Minimum 3 years of experience as a Crew Controller in an Airline Crew Roster. Working experience in "Crew Management Software". Proficiency in planning and execution of all functions in Airline Crew Roster. The experience should be Post Qualification.
- c. Age** : Maximum 40 years (as on 15.02.2020)
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).
-

16. Supervisor (Security)

Please refer to separate advertisement on Air India website

FIXED TERM EMPLOYMENT AGREEMENT:

All the Selected candidates will be appointed on a Fixed Term Employment Agreement for a period of 05 (Five) years. The Fixed Term Employment Agreement is extendable subject to satisfactory performance.

Benefits – Free / Concessional Air Passages

The Employee will be entitled to Concessional air passages/free air passages, for self and his/her declared family as per company policy. The applicable taxes, levy, charges etc. shall be paid by the employee.

In addition all the above posts also carries other benefits such as Provident Fund, Gratuity etc., as per rules.

How to Apply

Candidates who wish to apply, are advised to log on to Careers page of Website www.airindia.in, download and fill in the Application Format and send the application by Post / Speed post / courier at following address in an envelope that must be super scribed with the post. The required experience for all the posts is post qualification. If any candidate wants to apply for more than one post, he/she should submit separate applications for each post along with separate demand drafts (if applicable.)

Post Applied For _____

**Alliance Air
Personnel Department
Alliance Bhawan,
Domestic Terminal -1, I.G.I Airport,
New Delhi – 110037**

The application should reach us by close of the office hours of 04th March 2020 on the above address. Applications received after the last date will not be entertained

Applications received late / incomplete / mutilated or without any of the supporting documents with regard to eligibility criteria, Demand Draft (if applicable), will be rejected. Alliance Air will not be responsible for any postal delay / loss of any document during transit.

Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

Management reserves the right for change in above schedule/conditions, based on requirements.

Canvassing in any form will disqualify the candidates.

Candidates are required to submit following with application: -

- i) **A duly filled in Application Form in the prescribed format which is available on Career Page of Website: www.airindia.in**
- ii) **A recent passport size photograph** pasted in the space provided in the Application Format
- iii) **One set of photocopies of supporting testimonials for date of birth, caste, qualification, experience etc will be required to be submitted with application. In case copies of required documents /certificates are not sent with the application, it will not be possible to consider the application. Original certificates will be required at the time of Interview.**
- iv) **The Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand Five hundred only) for all posts payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC / ST).**

- v) **Applicable for SC / ST / OBC/ EWS Candidates ONLY: Caste Certificate** in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment." Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer"Certificate should not be older than 06 (Six) months from the date of eligibility criteria." Candidates belonging to EWS category will be required to attach Income & Assets Certificate as per the attached annexure.

TA,DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules at the time of Interview only.

Employees of Air India, AIESL, AIATSL and AICL will not be considered for the above posts.

Alliance Air
(A wholly owned subsidiary of Air India Limited)

FORMAT OF APPLICATION
For all posts

Paste a recent
Passport size
photograph

(Please do not
staple)

POST APPLIED FOR: _____

I. a/ Name: _____

b/ Father's Name: _____

c/ Address: _____

Pin Code _____

d/ Contact Details:

i) Telephone Nos.: _____

ii) Mobile No.: _____

iii) E-mail id: (Block letters) _____

e/ Date of Birth: _____

f/ Age (As on 15.02.2020) _____ (Years) _____ (Months) _____ (Days)

g/ Nationality: _____

h/ Religion: _____

II. Category you belong to:

(Please ✓)

GEN

SC

ST

OBC

EWS

In case of OBC the certificate should be in the prescribed proforma for employment under Centre government.

State to which Belong _____

Serial number of the certificate in the Central List of OBC . : _____

III. Bank Draft No. _____ & Bank Draft Date: _____ Bank Draft drawn

IV. on: _____ (Not applicable in case of ST /SC Candidates)

IV. Educational / Professional Qualifications: (10+2 onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks

V. Have you ever been employed?

(Please ✓ . If yes, give details):

YES

NO

VI. Experience (Starting form present Employer)

Organization	Designation	Period		Details of job assignment	Last Salary Drawn	Reason for leaving
		From	To			

The experience should be post qualification only.

VII. Passport Details

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I undertake that if I have suppressed any factual information, my candidature will be rejected.

Date:

SIGNATURE OF CANDIDATE

OBC Certificate Format

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS/ ADMISSION TO CENTRAL EDUCATIONAL INSTITUTIONS (CEIs), UNDER THE GOVERNMENT OF INDIA

This is to certify that Smt / Kum _____ Daughter of Shri / Smt. _____ of Village / Town _____ District / Division _____ in the _____ State, belongs to the _____ Community which is recognized as a backward

class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- (ii) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- (iii) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- (iv) Resolution No. 12011/96/94-BCC dated 9/03/96.
- (v) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- (vi) Resolution No. 12011/13/97-BCC dated 03/12/97.
- (vii) Resolution No. 12011/99/94-BCC dated 11/12/97.
- (viii) Resolution No. 12011/68/98-BCC dated 27/10/99.
- (ix) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- (x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- (xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.
- (xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- (xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- (xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Smt / Kum. _____ and / or her family ordinarily reside(s) in the _____ District / Division of _____

State. This is also to certify that she does not belong to the persons / sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004. 13/15

District Magistrate / Deputy Commissioner, etc.

Seal

Dated : _____

NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendary Magistrate / Sub-

Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar and

(iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

(v) Caste Certificate issued from Maharashtra State must be validated by social welfare Department of Maharashtra Government.

Government of
(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

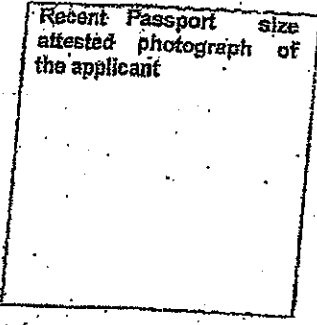
VALID FOR THE YEAR _____

This is to certify that Shri/Smt./Kumari _____ son/daughter/wife of _____ permanent resident of _____ Post Office _____ District _____ Village/Street _____ Pin Code _____ in the State/Union Territory Economically Weaker Sections, since the gross annual income* of his/her family*** is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year _____. His/her family does not own or possess any of the following assets***:

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with seal of Office _____
Name _____
Designation _____



*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.