

भारतीय वायुसेना /INDIAN AIR FORCE
DIRECT RECRUITMENT OF GROUP 'C' CIVILIAN POSTS IN IAF
(ADVERTISEMENT NO. - 05/2022/DR)

1.Applications are invited from eligible Indian citizens for the recruitment of following Group 'C' Civilian posts at the various Air Force Stations/Units. The eligible candidates may address their application to the concerned Stations/Units. The details of the posts are given below

HQ MAINTENANCE COMMAND, IAF

SI No.	POSTAL ADDRESS	POST	TOTAL NO. OF VACANCIES	Cate	
				UR	OB
(a)	AOC, Air Force Station, Chakeri, Kanpur-208008	Cook (OG)	02	-	-
(b)	CO, 1 Base Repair Depot, Air Force, Chakeri, Kanpur – 208008	A/C Mech	01	-	-
(c)	AOC, Base Repair Depot, Air Force Station, Chandigarh – 160003	Cook (OG)	01	01	-
(d)	AOC, Base Repair Depot, Air Force Station, Sulur, Coimbatore, Tamil Nadu – 641401	Mess Staff	01	-	-
(e)	AOC, Base Repair Depot, Air Force Station, Tughlakabad, PO : Pushpa Bhawan, New Delhi – 110062	Carpenter (SK)	01	-	-
(f)	AOC, Air Force Station, Bani Camp, Najafgarh, New Delhi – 110043	Steno Gd-II	01	01	-
(g)	AOC, Equipment Depot, Air Force Station, Manauri, Distt.- Allahabad (UP) - 212212	MTS	02	02	-
(h)	CO, Upaskar Depot, Air Force Station, Chakeri, Kanpur-208008	MTS	02	-	0
(j)	Station Commander, Air Stores Park, Air Force, Air Force Station, Gurgaon, Haryana – 122005	Store Keeper	01	01	-
(k)	AOC, Air Force Hospital, Nathu Singh Road, Cantontment Kanpur, Pin – 208004	MTS	01	01	-

HQ WESTERN AIR COMMAND, IAF

SI No.	POSTAL ADDRESS	POST	TOTAL NO. OF VACANCIES	Cate	
				UR	OB
(a)	Air Officer Commanding, Air Force Station Ambala, Ambala Cantt (Haryana), PIN – 133001	LDC	01	-	0
		CMTD (OG)	01	-	-
(b)	Air Officer Commanding, Air Force Selection Board, Clement Town, Dehradun (Uttarakhand), PIN – 248002	CMTD (OG)	01	01	-
(c)	Air Officer Commanding, Air Force Station Hindon, Ghaziabad (UP), PIN – 201004	Cook (OG)	01	-	-
(d)	Station Commander, Air Force Station Nal, Bikaner (Rajasthan), PIN – 334001	CMTD (OG)	01	-	0
(e)	Station Commander, Air Force Station Kasauli, Post – Kasauli, Distt – Solan (HP), PIN – 173204	Cook (OG)	02	-	-
(f)	Air Officer Commanding, Master Control Centre, AF Station, Basant Nagar, New Delhi – 110010	Cook (OG)	01	-	-

Note:- The number of vacancies may vary.

Note: **UR**-Un-reserved, **SC**-Scheduled Caste, **ST**-Scheduled Tribes, **OBC**-Other Backward Caste, **PwBD**-Person with Benchmark Disabilities, **ESM**-Ex-Serviceman.

Applicants belong to EWS only : May refer DOP&T OM No. 36039/1/2019-Estt(Res) dated 19 Jan 19 and 31 Jan 19 for criteria. The certificate issued by the competent authority in the prescribed format shall only be accepted as proof of candidate's claim as backward category.

Applicants belong to OBC category : Candidates belonging to the cast listed under Central List of OBCs only are eligible for reservation in reserved category.

*Person with Benchmark Disabilities (PwBD)	* (b) Deaf and hard of hearing
Reservation for SC/ST/OBC/EWS/PwBD/ESM	The persons selected against the quotas reserved for PwBD/ESM also to be reserved for SC/ST/OBC/EWS.

(c)	Cook (Ordinary Grade)	Level-2, as per Pay Matrix 7 th CPC	Matriculation from a recognized board with a certificate or diploma
(d)	Civilian Mechanical Transport Driver (Ordinary Grade)	Level-2, as per Pay Matrix 7 th CPC	<u>Essential</u> : Matriculation pass or equivalent qualification from a recognized board with a valid Civil Driving License for light and heavy vehicles; Minimum knowledge of motor mechanism; Minimum two years experience
(e)	Lower Division Clerk (LDC)	Level-2, as per Pay Matrix 7 th CPC	12th Class pass from a recognized Board. A typing speed of 35 wpm in English or 30 wpm in Hindi on a standard keyboard. 10500 KDPH/9000 KDPH (Key Depressions Per Hour) on an average
(f)	Steno Gd-II	Level-4, as per Pay Matrix 7 th CPC	(i) 12th Class pass or equivalent from recognized Board or University (ii) <u>Skill Test Norms</u> : Dictation: 10 Mts @ 80 wpm, Transcription: 10 Mts @ 80 wpm
(g)	Store Keeper	Level-2, as per Pay Matrix 7 th CPC	<u>Essential</u> : 12th Class or equivalent qualification from a recognized board <u>Desirable</u> : Experience in handling Stores and keeping Accounts in Government or Private sector.
(h)	Mess Staff	Level-1, as per Pay Matrix 7 th CPC	<u>Essential</u> : Matriculation pass or equivalent qualification from a recognized board <u>Desirable</u> : One year of experience as Waiter or Washer up from Government or Private sector.
(j)	Multi Tasking Staff (MTS)	Level-1, as per Pay Matrix 7 th CPC	<u>Essential</u> : Matriculation pass or equivalent qualification from a recognized board <u>Desirable</u> : One year of experience as Watchman or Lascar in Government Organization or Institute.

Note: Nomenclature of the post is subject to change.

4. **Mode of Selection:**

- All applications will be scrutinised in terms of age limits, minimum qualification, documents and certificates. Letters for written test.
- The eligible candidates will be required to appear for written test. The written test will be based on minimum educational qualification.
- Syllabus for written exam :
 - For Mess Staff & MTS :- General Intelligence & Reasoning, Numerical Aptitude, General English, General Awareness
 - For Steno Gd-II :- General Intelligence & Reasoning, General Awareness, English Language & Composition
 - For all other trade/post :- General Intelligence & Reasoning, Numerical Aptitude, General English, General Awareness
- The question cum answer paper will be English and Hindi.
- The requisite number of candidates will be shortlisted (may be restricted to 10 times of number of vacancies) wherever applicable. Further 100% weightage will be given for written test. The Practical/Physical/Skill test will be of 10% weightage and will not be added in total marks while preparing merit list.
- Shortlisted candidates are to bring original certificates, copies of annexure attached with application.

5. **Last date:** - The last date for receipt of Application Form is **30 days** from the date of publication of this advertisement.

6. **How to apply:** Eligible candidates can apply to any of the above Air Force Station of their choice subject to the vacancy format given under (typed in English/Hindi), duly supported with the following documents is to reach the concerned Air Force Station.

- All documents in support of Education Qualification, Age, Technical Qualification, Physically Handicapped, Economically Backward, etc. by the competent civil authorities in case of SC/ST/OBC/EWS/PwBD/ESM candidates) etc to be accompanied with the application.
- In case of appointment of OBC candidates against their reserved quota their caste should be listed under Central list only are eligible for appointment to Central Services. The latest rules with regard to reservation. Candidate seeking reservation as OBC is required to submit alongwith application a certificate to the effect that he/she is eligible for reservation.
- In case of ex-serviceman self attested photocopy of discharge book is to be submitted alongwith the application.
- Application form duly typed in English /Hindi with recent photograph (passport size) duly self attested. Any other document to be submitted in a separate addressed envelope with stamp (s) Rs. 10/- pasted. Address should be typed in English / Hindi. Separate application to mention clearly on the envelope "**APPLICATION FOR THE POST OF ----- AND CATEGORY----- AGAINST ADVERTISEMENT NO. -----**".
- Two passport size photograph (same as fixed on the application form).

7. **General Instructions:-**

- Applications received prior to the date of publication of this notification and after closing date will not be considered. Candidates are responsible for any kind of postal delay.
- Pre-scrutiny of the application in terms of age limit, minimum qualification, documents and certificates will be done by the Board. The suitable candidates for the written test / skill / practical / physical test. An application can be rejected by the Board if it is found that the candidate is not eligible for the post as per format.
- The centre for examination/ skill / practical / physical test will be intimated to the candidate in due course. The candidate is to bring original certificates, copies of annexure attached with application.

- House No/Street/Village -----
Post Office ----- Distt-----
State ----- Pin Code -----
- (7) Permanent Address
House No/Street/Village -----
Post Office ----- Distt-----
State ----- Pin Code -----
- (8) Caste: Gen/OBC/SC/ST : -----
(attach self attested certificate in case of SC/ST/OBC)
- (9) Educational Qualification : -----
(attach education certificate self attested)
- (10) Any other qualification/Experience: -----
- (11) Category for which applied : Gen(UR)/OBC/SC/ST/EWS/Ex-Serviceman/Meritorious Sport pe
(attach self attested copy)
- (12) Technical Training/Experience : -----
- (13) Domicile : -----
(attach self attested copy)
- (14) Whether registered with any Employment Exchange: Yes/No
(If yes, mention Registration No and Name of employment exchange)
- (15) I hereby certify that above particulars mentioned in the application are correct and true to the best
belief, if particulars mentioned by me are found false at any stage then I shall be liable to be terminated with

Date:

Signature of candidate

FOR OFFICIAL RECORD ONLY

1. Received on -----
2. Accepted/Rejected -----
3. Reason for rejection: Underage/Overage/incomplete documents/Any other reason to be specified --

4. Index No: ----- Date of Test / skill / practical / physical test.

Acknowledgement Card

Post of -----

- (1) Name : -----
- (2) Father's Name : -----
- (3) Address for correspondence (To be filled same as per Column
6 of application form)
House No/Street/Village -----
Post Office ----- Distt -----
State ----- Pin Code -----
- (4) Index No: -----Date and Time of Test / skill / practical / physical test -----
- (5) Venue of Written Test / skill / practical / physical test -----

Signature of Controlling