

**GOVERNMENT OF INDIA/ MINISTRY OF DEFENCE/ HEADQUARTERS RECRUITING ZONE, AMBALA
ADVERTISEMENT FOR RECRUITMENT OF CIVIL DEFENCE EMPLOYEES**

Applications for recruitment for the post of Multi Tasking Staff (MTS) civil defence employees are invited on prescribed format from eligible candidates duly completed alongwith attested photocopies of relevant certificate and a self addressed registered envelope with postal stamp of Rupees 22/-. Application must reach at HEADQUARTERS RECRUITING ZONE, AMBALA, Chander Shekhar Marg Ambala Cantt-133001, within 30 days from the date of publication of this advt in Employment News (Application received after 30 days will not be accepted).

Ser No	Name of Post	Number of Posts				Pay Scale	Educational & Technical Qualifications	Age Limit	Important Instructions
		Gen	SC	OBC	Total				
(b)	Multi Tasking Staff (MTS)	02	01	01	04	As per 7 th CPC revised pay matrix	Essential: Matriculation pass or equivalent from recognized Board. Desirable: Conversant with the duties of the trade with one year's experience in the trade. (Relaxable for Govt servant upto 35 years as per orders. Relaxation of age by 05 years for SC & ST category and 03 years for OBC category).	Between 18 and 25 years of age as on 31 Oct 2023.	(a) No TA/DA shall be admissible for written and skill tests. (b) Name of post to be written on top of envelope. (c) Application to be forwarded through post only. (d) Selected candidates will have liability to serve anywhere in India. (e) Numbers of posts may change at later stage. (f) Written test will be conducted for selected candidates based on percentage of marks obtained in essential qualification. (g) No weightage will be given to additional qualification. (h) Application with incomplete form/ documents will be rejected. (i) The Candidates should be medically & physically fit to carry out the duties of MTS which involve mild to hard physical work. Syllabus & Pattern of examination (a) Time allotted - 02 hours (150 Marks) (b) Objective type question paper. (c) Negative marking 0.25 marks for each wrong answer. Topics: Each question will carry one mark each. (a) General Intelligence & Reasoning - 25 questions (b) Numerical Aptitude - 25 questions (c) General English - 50 questions (d) General Awareness - 50 questions

APPLICATION FORM

To,
The Deputy Director General of Recruiting
Headquarters Recruiting Zone, Ambala
Chander Shekhar Marg, Ambala Cantt-133001

1.	Employment Notice No			
2.	Aadhaar Card No			
3.	Name of Post			
4.	Registration No and Name of Employment Exchange			
5.	Full Name of the Candidate (in BLOCK CAPITAL LETTERS)			
6.	Marks obtained in Class 10 th	Total	Obtained	Percentage (%)
7.	Father's Name			
8.	Category/ Caste			
9.	Date of Birth			
10.	Home Address with PIN			
11.	Educational Qualification			
12.	Professional Qualification/ Experience			
13.	Nationality			
14.	Aadhaar Linked Mobile No			

Affix recent passport size photo

Details of documents to be attached:-	
1.	Education Certificate
2.	Employment Exchange card
3.	Experience certificate of reputed firm/ organisation
4.	Character certificate
5.	Caste certificate
6.	Citizenship certificate (Domicile/ Nativity certificate duly signed by SDM or appropriate authority with latest photographs)
7.	Two latest passport size photographs with name written on reverse
8.	Self attested copy of Aadhaar card
9.	A self addressed registered envelope with postal stamp of rupees 22/-

DECLARATION

I hereby certify that the particulars mentioned in the application are correct/true to the best of my knowledge and belief. I understand that in case it is found that the given information is incorrect/false or I do not fulfill the eligibility criteria as required for the said post, my candidature or appointment can be cancelled/terminated at any stage, without any prior notice. I agree that department has the right to post/ transfer me anywhere in India and I give my willingness for the same. I hereby declare that this no criminal case pending against me in any court.

Place :
Date :

Thumb impression
of Left Hand

(Signature of the candidate)

CEN/4002/2024

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