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**GOVERNMENT OF INDIA  
MINISTRY OF COMMUNICATION**

**DEPARTMENT OF POSTS  
OFFICE OF THE CHIEF POST MASTER GENERAL  
CHHATTISGARH CIRCLE, RAIPUR-492001**

Notification No.STA II-49/Driver/Recruitment/Ch-II  
Dated at Raipur the 20.12.2023

**Subject: Notification for recruitment of Staff Car Driver (Ordinary Grade) in Chhattisgarh Circle in the Department of Posts.**

Applications are invited from Indian Nationals in the Proforma (Annexure-I) for Direct Recruitment of Staff Car Driver (Ordinary Grade) (General Central Service, Group 'C', Non—Gazetted, Non—Ministerial) [Raipur-03, Bilaspur-02, Raigarh-01, Surguja-01], from Open Market, in Chhattisgarh Circle.

**2 Scale of Pay :**

Post	Scale of Pay
Staff Car Driver (Ordinary Grade)	Rs.19900 - Rs.63200 in Level - 2 as per Pay Matrix specified in Part A schedule of CCS (Revised Pay) Rules 2016 plus admissible allowances [Rs. 5200-20200(Pay Band-1) + Grade Pay Rs. 1900 under Pre-revised scale]

**3. Vacancies :** category-wise break up of tentative vacancies is as follows.

Division	Category						Horizontal adjustment of column 6
	1	2	3	4	5	6	Ex-SM
Bilaspur	01	-	01	-	-	2	-
Raigarh	01	-	-	-	-	1	-
Raipur	02	-	01	-	-	3	-
Surguja	01	-	-	-	-	1	-
<b>Total</b>	<b>05</b>	<b>-</b>	<b>02</b>	<b>-</b>	<b>-</b>	<b>7</b>	<b>-</b>

**Note:** The vacancy position mentioned in the above table is subject to change.

- (i) The candidate availing reservation must submit their caste certificate in the Prescribed format appended as Annexure II, III, & IV.
- (ii) Vacancy reserved for Ex-Servicemen(ESM) will be filled up from any category and then be adjusted horizontally against respective categories viz UR/EWS/SC/ST/OBC as the case may be depending upon the category to which the selected candidate belong to, that means the vacancy earmarked for Ex-Servicemen is included within the total vacancies.
- (iii) The Ex-Servicemen personnel must also submit their trade certificate/service certificate of relevant trade.

**4. Age limit :** Between 18 to 27 years.

For OBC candidate	Relaxable upto 3 years
For ST/SC candidate	Relaxable upto 5 years
For Government Servant	Up to age of 40 years
For Ex-servicemen	Relaxation upto 3 years after deducting military service rendered from the actual age.

**Note:-** The crucial date for determining the age limit shall be 20.01.2024 the closing date for receipt of application forms.

- 5. Probation Period: The candidates selected will be on probation period of two years as per Rules.
- 6. Educational and other qualifications:
  - (i) Possession of a valid driving license for light & heavy motor vehicles.
  - (ii) Knowledge of Motor mechanism. (The candidate should be able to remove minor defects in vehicle).
  - (iii) Experience of driving in Light & Heavy motor vehicles at least for three years
  - (iv) Pass in 10<sup>th</sup> standard from a recognized Board or Institute.
- 7. Pattern and Syllabus for Trade test/Driving Test for appointment for the post of Staff Car Driver(Ordinary Grade) is as under
  - (i) Exam will be conducted in two (2) stages:

Stage- I	Theory Test for knowledge of general knowledge, simple arithmetic, general intelligence & reasoning, motor mechanism, traffic rules, signals and regulations	80 Marks
Stage - II	Practical Test For knowledge of motor mechanism & Driving	20 Marks

(ii) Pattern of Examination

Stage- I of Examination (Theory)

SI No.	Description	Paper I
1	Competitive or Qualifying	Competitive
2	Type of Question	Multiple choice
3	Maximum Marks	80
4	Duration	90 minutes
5	Language of Question Paper	English, Hindi
6	Language of Answer Paper	Not Applicable as Multiple Choice Questions
	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% <b>Note:</b> Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment.

Stage-II of Examination (Practical Test)

SN	Description	Paper I	Paper II
1	Competitive or Qualifying	Competitive	Competitive
2	Type of Question	Practical	Practical
3	Maximum Marks	10	10



4	Duration	20 minutes	20 minutes
5	Language of Question Paper	Not Applicable	Not Applicable
6	Language of Answer Paper	Not Applicable	Not Applicable
7	Minimum Qualifying Mark (Subject to reservation policy of Government)	(a) For SC/ST- 33% in each Paper (b) For OBC and EWS- 37% in each Paper (c) For Others- 40% <b>Note:</b> Relaxed standard shall be applicable only if reservation is available for a category in relevant mode of recruitment	

**Syllabus of Examination:**

**Stage I**

Theory Test for knowledge of general knowledge, simple arithmetic, general intelligence & reasoning, motor mechanism, traffic rules, signals and regulations. (Theory) (90 minutes, Total:-80 marks)		
Paper I [Maximum Marks-80]  [Maximum Time-90 minutes]	<b>PART-I</b>  <b>General Knowledge:-</b> <ul style="list-style-type: none"> <li>• Current events</li> <li>• Sports played in India</li> <li>• History and Culture of India</li> <li>• Geography of India</li> <li>• Indian economy</li> <li>• General polity</li> <li>• Indian constitution</li> <li>• 'Who' is 'Who' of India</li> </ul>	20 Questions of 1 mark each
	<b>PART-II</b>  <b>General intelligence &amp; reasoning:-</b> <ul style="list-style-type: none"> <li>• Analytical aptitude</li> <li>• Ability to observe and distinguish patterns</li> <li>• Analogies</li> <li>• Similarities and Differences</li> <li>• Space visualization</li> <li>• Spatial orientation</li> <li>• Visual memory</li> </ul>	15 Questions of 1 mark each
	<b>PART-III</b>  <b>Simple Arithmetic:-</b> <ul style="list-style-type: none"> <li>• Problems relating to number systems</li> <li>• Computation of whole numbers</li> <li>• Decimal and fractions</li> <li>• Relationship between numbers</li> <li>• Fundamental arithmetical operations</li> <li>• Percentages</li> <li>• Ration and proportion</li> <li>• Averages</li> <li>• Interest</li> <li>• Profit and loss</li> <li>• Discount</li> <li>• Time and distance</li> <li>• Ration and time</li> </ul>	15 Questions of 1 mark each

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	<ul style="list-style-type: none"> <li>• Time and work</li> </ul>	
	<p><b>PART-IV</b></p> <p><b>Road sense, vehicle maintenance, traffic rules/signals and environmental pollution :-</b></p> <ul style="list-style-type: none"> <li>• Road sense (traffic rules/signals, road marking etc.)</li> <li>• Various sections of Motor Vehicles Act,1939 amended from time to time</li> <li>• Knowledge of vehicle parts</li> <li>• Licensing of drivers of motor vehicles</li> <li>• Registration of motor vehicles</li> <li>• Insurance of vehicles</li> <li>• Offence, penalties and procedure</li> <li>• Knowledge related to toolkit</li> <li>• Security and maintenance of vehicle</li> <li>• Accidental claims</li> <li>• GPS related knowledge</li> <li>• Mechanical vehicles vis-à-vis electrical vehicles</li> </ul>	30 Questions of 1 mark each

**Stage II**

Test for knowledge of motor mechanism and driving (practical) (40 minutes, Total – 20 marks)	
Paper I [Maximum Marks-10]  [Maximum Time- 20 minutes]	<ul style="list-style-type: none"> <li>• Identification of defects</li> <li>• Carry out minor repairs handled by drivers</li> <li>• Changing of wheels</li> <li>• Inflation of wheels correctly</li> </ul>
Paper II [Maximum Marks-10]  [Maximum Time-20]	<b>Heavy Motor Vehicle Driving :-</b> <ul style="list-style-type: none"> <li>• Synchro Speed &amp; Gear</li> <li>• Synchro Clutch &amp; Accelerator</li> <li>• Control of Vehicle &amp; Steering</li> <li>• Reversing</li> </ul>

**8. Criteria for Selection:**

1. Candidates qualifying in Stage-I shall be eligible to appear in Stage-II.
2. Only such candidates who qualify in each paper of Stage-I shall be considered for preparation of final merit list.
3. Final merit list of the qualified candidates shall be prepared on the basis of total marks secured by the candidates in both the stages of examination.
4. After arranging the candidates in order of merit as per ( c ) above, number of candidates to be declared successful shall be equal to the number of vacancies in each category.
5. In the event of any vacancy notified for recruitment remains unfilled only due to non-joining of selected candidate, the next candidate in the merit list shall be considered for appointment. However, appointment of such candidate shall be only on the ground of declining offer of appointment and no waitlist or approved panel shall be maintained.

**Note:** The date and venue of the tests will be intimated separately to the eligible candidates. No intimation will be sent in respect of other applicants who are not eligible.

**9. Disqualification: No person,-**

- (a) who, has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this Rule.

**10. Disclaimer:**

- (i) The Department of Posts reserves the right to cancel this recruitment process without assigning any reason.
- (ii) The vacancies notified are subject to change without assigning any reason and Department reserves the right to cancel the recruitment.

**11. Special instructions to the candidates**

- i. The candidate should fill up all the fields of the application form. No column should be left blank.
- ii. One envelope should contain one application only.
- iii. The application complete in all respect should be sent through **SPEEDPOST/REGISTERED POST** only. Application received through other means will not be accepted.
- iv. Applications received after due date will not be entertained under any circumstances.
- v. No allowances and expenses will be paid for attending the test and the candidates will have to bear the cost.
- vi. ORIGINAL CERTIFICATES should not be submitted.
- vii. Community Certificate for SC/ST/OBC/EWS in the prescribed form issued from the competent authority is to be submitted. Certificates submitted in any other form or from authorities not competent to issue the same will not be accepted.
- viii. The candidates on appointment shall be liable for posting at any place in Chhattisgarh Circle.
- ix. No correspondence in person, e-mail, telephone etc. will be made.
- x. Failure to comply with instructions / conditions prescribed in the notification, the application will be rejected and no intimation will be served. No communication in this regard will be entertained.
- xi. Experience certificate to be furnished in the sample format (Annexure-V) clearly mention of experience in LMV & HMV alongwith Name & postal Address including contact no. on the letter head of Firm/Company/Organisation.

**12. Application fee:**

The candidates shall have to pay Application fee of Rs.100/- (Rs. One hundred only) through e-payment in the name of **CPMG CHHATTISGARH (E-Biller ID: 70138)** at any of the computerized post office in India using Challan Form by 20.01.2024. **Fee once paid shall not be refunded.** Fee paid through any other mode will not be accepted and such application will be summarily rejected. The last date of receipt of application at O/o Chief Postmaster General Chhattisgarh Circle, Raipur-492001 is **20.01.2024.**

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**13. Procedure for payment of application fee:**

- a) Challan form available with the notification may be downloaded from India post website [www.indiapost.gov.in](http://www.indiapost.gov.in) or Chhattisgarh Postal Circle website [www.cgpost.gov.in](http://www.cgpost.gov.in) and fees be paid at any Post Office through e-payment. The Post Office shall retain one copy of Challan form & Candidate will get Chief PMG Chhattisgarh Circle's copy & Candidate's copy.
- b) While paying the fees candidate should enter (Candidate Name, address and fees amount paid, Description, name of payment office)
- c) Original receipt generated by Post Office, should be pasted on application form, while candidate may retain candidate's copy for future reference

**Note: Women/SC/ST candidates are exempted from payment of application fee.**

**14 HOW TO APPLY:**

The eligible candidates may submit their applications only in the prescribed format in Annexure-I, affixing their recent passport size photograph, duly filled in along with enclosures in an envelope superscribed as **"APPLICATION FOR RECRUITMENT TO THE POST OF STAFF CAR DRIVER (ORDINARY GRADE) IN CHHATISGARH CIRCLE"** addressed to the **"Assistant Director(Staff),O/o the Chief Postmaster General, Chhattisgarh Circle, Raipur-492001"**so as to reach on or before the last date i.e. 20.01.2024 by **SPEED POST/REGISTERED POST ONLY**.

The application form can be downloaded from the website [www.cgpost.gov.in](http://www.cgpost.gov.in) or <https://www.indiapost.gov.in> under the link **"Recruitment of Staff Car Driver**


**(Ordinary Grade) in Chhattisgarh Circle"**.

15 In case of variation between Hindi version and English version of this Notification, provisions of English version shall prevail.

16 Mandatory Documents to be enclosed.

**Enclosures/Annexures**

- 1) Application form. [Annexure I]
- 2) Format of EWS/SC/ST/OBC Certificate. [Annexure II to IV]
- 3) Sample format of Experience Certificate [Annexure V ]

  
 Asstt Director(Staff)  
 O/o Chief Postmaster General  
 Chhattisgarh Circle, Raipur-492001