

**OFFICE OF THE DISTRICT & SESSIONS JUDGE, LUDHIANA**

**PUBLIC NOTICE**

Applications on prescribed proforma are invited for filling up of 17 posts of Peon, from the eligible candidates. The application on prescribed proforma shall reach the below mentioned address by 29.1.2024 before 5:00 PM.

"Office of the District & Sessions Judge, Ludhiana,  
New Judicial Courts Complex, Ludhiana"

Details regarding educational qualification, age limit, pay scale, category wise breakup, date of interview, selection criteria etc. of above said posts are mentioned in the Employment notice No.1 of 2024 and the same is available on the official website "<https://ludhiana.dcourts.gov.in/>".

Sd/-  
District and Sessions Judge,  
Ludhiana.

## **EMPLOYMENT NOTICE NO.1 OF 2024**

### **OFFICE OF THE DISTRICT AND SESSIONS JUDGE, LUDHIANA**

#### **PUBLIC NOTICE**

Applications are invited for the filling up 17 posts of Peons (Group-D employees) from the eligible candidates on the prescribed proforma (given below) alongwith attested copies of relevant testimonials i.e. proof of qualification, date of birth, category alongwith two passport size photographs (one to be pasted on the upper right side of the prescribed proforma) etc., up till the 5:00 PM of 29.01.2024:-

Sr. No	Pay Scale	Minimum qualification	Age limit	Category wise breakup																
1	On minimum pay of Rs.18000/- Level 1 of the pay matrix (unrevised pay scale of ₹4900-10680+1300 GP), subject to any further revision and other instructions issued by the Govt. of Punjab and/or Hon'ble High Court from time to time. Pay during probation period shall be given as per instructions issued by Govt. of Punjab and/or Hon'ble High Court from time to time.	The candidate should have knowledge of Punjabi language upto middle standard.	The candidate should be between 18 to 35 years of age as on 1.1.2024. The relaxation of age will be given to the candidates belonging to reserve category, as per instructions of the Hon'ble High Court as well as Punjab Government.	<table><tr><td>General</td><td>4</td></tr><tr><td>SC(Others)</td><td>2</td></tr><tr><td>BC/OBC</td><td>4</td></tr><tr><td>ESM(General)</td><td>3</td></tr><tr><td>ESM(SC)</td><td>2</td></tr><tr><td>ESM (BC/OBC)</td><td>1</td></tr><tr><td>*Handicapped</td><td>1</td></tr><tr><td colspan="2" style="border: 1px solid black; text-align: right;"><b>Total</b> 17</td></tr></table> <p>* Post of Handicapped category is to be filled up from the candidate having Intellectual disability/ mental illness.</p>	General	4	SC(Others)	2	BC/OBC	4	ESM(General)	3	ESM(SC)	2	ESM (BC/OBC)	1	*Handicapped	1	<b>Total</b> 17	
General	4																			
SC(Others)	2																			
BC/OBC	4																			
ESM(General)	3																			
ESM(SC)	2																			
ESM (BC/OBC)	1																			
*Handicapped	1																			
<b>Total</b> 17																				

- a) The above-mentioned reservation roster will be observed, provided that where no candidate of reserved category is available then appointment shall be made from General Category.
- b) The number of vacancies as shown above are tentative and may be increased or decreased in future due to administrative exigencies and this office reserves the right to prepare a Merit List/ Waiting List of the candidates with more than actual/tentative number of vacancies.
- c) Only Scheduled Caste, BC/OBC, Handicapped, Ex-Serviceman candidates of Punjab domicile are eligible for seeking benefit of reservation.

#### **SELECTION CRITERIA**

The selection of the candidates will be made purely on merit basis to be prepared on the basis of marks obtained by the candidates in the interview.

### **DATE OF INTERVIEW**

The interview of the candidates shall be conducted tentatively from 07.02.2024 to 16.02.2024 (excluding 09.02.2024, 10.02.2024 and 11.02.2024). Further details (Roll No. wise list of the candidates, date and timing of their interview) will be displayed on the notice board of the Office of the undersigned as well as on the website "<https://ludhiana.dcourts.gov.in/>". Candidates in their own interest are advised to check the website, frequently. No separate/ individual information will be given to any candidate by this office. Candidates are advised to appear for interview on the day allotted to them and they are required to bring their original testimonials/certificates on the day of interview. No candidate shall be allowed to appear for interview thereafter.

### **VENUE OF INTERVIEW**

Office of the undersigned, (New Judicial Courts Complex, Ludhiana, backside District Administrative Complex (DC Office), Ludhiana)

### **NOTES**

1. Application on prescribed proforma should be legibly filled up in CAPITAL LETTERS with complete particulars. Candidate has to send the "signed application form" along with all required supporting documents. Application sent by post in an envelope must be super scribed "APPLICATION FOR THE POST OF PEON". One envelope shall contain one application only and no candidate shall send more than one application.
2. The forms which are wrongly filled up or incomplete information will be summarily rejected. No correspondence in this regard will be made by this office.
3. This office will not be responsible for any postal delay or wrong delivery, whatsoever. Applications received after due date shall not be entertained.
4. The candidates are required to bring at least one photo ID proof alongwith original testimonials/certificates on the day of interview. Otherwise, the candidate will not be allowed to appear in the interview.

5. No separate TA/DA will be given to the candidates appearing for interview.
6. The scheduled interview can be postponed without any prior notice. In that case, next date of interview shall be displayed on the notice board of this Office as well as on the website, stated above. No separate intimation will be sent to any candidate. Candidates in their own interest are advised to check the website, frequently.
7. The admission of applicants at all stages of the recruitment process will be purely provisional and subject to their satisfying the prescribed eligibility conditions by way of furnishing documentary proof in support thereof. If on verification at any stage before or after the said process and even after the completion of selection process, if it is found that an applicant does not fulfil any of the eligibility condition, his/her candidature shall stand cancelled without any further notice and with consequential effect.
8. The recruitment committee shall reserve the right to reject the applications not fulfilling the requisite criteria at any stage of recruitment and if erroneously appointed such candidates shall be removed from the service besides further action as per law.
9. Merely satisfying the eligibility criterion does not entitle a candidate to be selected. This office/recruitment Committee shall reserve the right to alter/modify or change any of the terms and conditions including selection criteria etc. spelt out in the public notice/employment notice.
10. The candidate will have the opportunity to bring the discrepancies/error, if any, into the notice of this office well within the specified given time. After that, no objection shall be entertained.

Sd/-  
District and Sessions Judge,  
Ludhiana.

# **PEON-2024**

## **(PROFORMA)**

APPLICATION FOR THE POST OF PEON IN SESSIONS DIVISION, LUDHIANA

1. Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Age as on 1.1.2024 : \_\_\_\_\_
5. Qualification (attach Proof) : \_\_\_\_\_
6. Category (attach Proof) : \_\_\_\_\_  
Fill one of the following category: \_\_\_\_\_

Paste  
Photograph

General	SC (Others)	BC/OBC	Handicapped (Intellectual Disability/ Mental Illness)	ESM (Gen.)	ESM (SC)	ESM(BC/OBC)
	Attach copy of category certificate and other relevant documents		Attach copy of Handicapped certificate and other relevant documents		Attach copy of discharge card and other relevant certificates/documents.	

7. Whether knowledge of Punjabi:  
language upto middle standard  
or not (Mention Yes or No) \_\_\_\_\_
8. Permanent Address : \_\_\_\_\_
9. Correspondence Address : \_\_\_\_\_
10. Nationality : \_\_\_\_\_
11. Telephone No. /Mobile No. : \_\_\_\_\_
12. List of documents : \_\_\_\_\_

I have checked all the information filled in the proforma and the same is correct and nothing has been concealed therein. I fulfil all the eligibility criteria. If, it is found that I do not fulfil any of the eligibility condition, my candidature shall be cancelled without any further notice and with consequential effect.

(Signature of applicant)