



AIRLINE ALLIED SERVICES LIMITED
(A wholly owned subsidiary of AIL)

WALK-IN-INTERVIEW

Applications are invited from Indian Nationals for filling up of following vacancies:

Post	No. of Vacancies **	Place of Posting ***	Total Emoluments
<u>Crew Controller</u>	11 Gen-06 OBC-02 SC-02 ST-01	Delhi	Rs.36,000/-
<u>Assistant Crew Controller</u>	06 Gen-05 OBC-01	Delhi	Rs. 30,000/-

**In addition to above vacancies, a panel will also be formed for future requirement.

*** Can be transferred to any other location within India due Operational requirement.

Employees of Air India and its subsidiaries would not be considered for the above post

Selected candidates will be appointed on a fixed term contract for a period of (05) Five years.

ELIGIBILITY CRITERIA AS ON 01st December 2018

1. Crew Controller

- a. **Qualification :** Graduate from Recognized University. Proficiency in using computers.
- b. **Experience :** Minimum three years' experience as a Crew Controller in an Airline CMS/Roster /Training Department. The Experience should be Post Qualification.
- c. **Age :** UPPER AGE LIMIT: 45 years
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates.
Ex- Servicemen will be given age relaxation as per rules).

2. Assistant Crew Controller

- a. **Qualification :** Graduate from Recognized University. Proficiency in using computers.
- b. **Experience :** Minimum 18 months experience as a crew controller in an Airline CMS/Roster /Training Department. The Experience should be Post Qualification
- c. **Age :** UPPER AGE LIMIT: 45 years
(Upper age limit is relaxable by 5 Years for SC/ST & 3 Years for OBC Candidates. Ex-Servicemen will be given age relaxation as per rules).

SELECTION PROCESS:

Walk-In-Interview

Interested Candidate who fullfill the above eligibility criteria , are required to report for Walk-in-interview between 0930 hours to 12.30 hours on the following dates & venue :-

Date	Venue
Crew Controller - 11th & 18th December .2018 & Assistant Crew Controller - 12th & 19th December .2018	Alliance Air Alliance Bhawan Domestic Terminal –I, IGI Airport New Delhi-110037 Tel. No. 25672735, 25675793

Candidates coming for Walk-In-Interview are required to bring with them the following original certificate/ documents together with one copy of each :-

- i) Matriculation (10th class)certificate in support of date of birth.
- ii) Graduation Degree .
- iii) Marks sheet of degree
- iv) Experience Certificate from employer (Airline) giving details of 03 years working experience as Crew Controller in an airline CMS/ Roster.
- v) SC/ST Certificate In case of SC/ST candidates.
- vi) OBC Certificate in the prescribed Performa for Central Govt. Employment issued by the competent authority.
- vii) A Demand Draft for an amount of Rs.1,500/- (Rupees One Thousand five hundred only) payable to Airline Allied Services Limited, payable at New Delhi (Not Applicable for SC/ ST Candidates).
- viii) A duly filled in Application Form in the prescribed format which is available on Career Page of Website:www.airindia.in and a recent passport size photograph pasted in the space provided in the Application Form.

HOW TO APPLY:

Candidates who wish to apply are advised to log on to Career page of Website :www.airindia.in , Download &fill in the Application Format and submit the same on the date of Walk-In-Interview.

- i) **Applicable for SC / ST / OBC Candidates ONLY** :Caste Certificate in the prescribed proforma issued by the appropriate authority. Candidates belonging to OBC Category will be required to attach the Caste Certificate in the proforma meant for Central Government employment." Candidates belonging to OBC category ,the category certificate should be in the prescribed format including the "Non –Creamy layer clause" issued by the Competent Authority for employment under Government of India and should be as per the Central list of OBC's published by Government of India. Please also note that the validity of "Non - Creamy layer" Certificate should not be older than 06 (Six) months from the date of eligibility criteria."
- ii) Applicants serving in Government/Semi-Government/Public Sector Undertakings should apply through proper channel.

FIXED TERM EMPLOYMENT AGREEMENT :

Candidates would be required to execute Fixed Term Employment Agreement to serve the Company for a period of **(Five) 05 years which may be extended based on requirement of the company and performance of the candidates.**

TA.DA Reimbursement to ST / SC candidates

Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to Delhi / New Delhi on production of railway receipt/ticket, as per rules. Not applicable for those who are already in Govt./Semi-Govt./ Public Sector undertakings.

EMOLUMENTS / SALARY:

Selected Candidates as Crew Controller would be paid a consolidated Salary of Rs. 36,000 per month as per Company's policy etc., as per rules.

Selected Candidates as Assistant Crew Controller would be paid a consolidated Salary of Rs. 30,000 per month as per Company's policy etc., as per rules.

GENERAL

The Management reserves the right to modify/change in the above schedule/condition/requirement/ number of posts based on the actual need at a point of time in future.

The short listed candidates will be considered for engagement on the Fixed Term Employment Agreement, subject to their medical fitness prescribed for the post. The selected candidates may be posted in any station operated by Alliance Air.

Candidates will have to bear the cost of the Pre-Employment Medical examination(s)/ pre-employment formality. In case additional tests, are required, the additional cost thereof will also have to be borne by the candidate.

At the time of appearing for Walk-In-Interview for the post of Crew Controller/ Assistant Crew controller please ensure that you fulfill the academic qualifications / Experience and other laid down conditions AS ON THE DATE OF RECKONING ELIGIBILITY, i.e. 01st December 2018 as specifically mentioned in our Advertisement for the post. Please note that you will be allowed to appear in interview only in case you fulfill the eligibility criteria and other laid down requirements as specified in the notification/ Advertisement.

Alliance Air
(A wholly owned subsidiary of Air India Limited)

FORMAT OF APPLICATION

For the post of Crew Controller/ Asst Crew Controller – Walk in Interview

Paste a recent
Passport size
photograph

(Please do not
staple)

POST APPLIED FOR- _____

I. a/ Name: _____
b/ Father's Name: _____
c/ Address: _____

Pin Code _____

d/ Contact Details:

i) Telephone Nos.: _____
ii) Mobile No.: _____
iii) E-mail id: _____

e/ Date of Birth: _____

f/ Age (As on 01st December 2018) _____ (Years) _____ (Months) _____ (Days)

g/ Nationality: _____

h/ Religion: _____

II. Category you belong to:

(Please ✓)

GEN SC ST OBC

(In case of OBC, candidates would be required to produce OBC certificate in the prescribed proforma issued by the appropriate authority for Central Government employment)

III. Bank Draft No. & Date: _____ **Drawn on:** _____
(Not applicable in case of ST /SC Candidates)

IV. Educational Qualifications: (10+2 and onwards)

Exam. Passed	University/ Board	Year of Passing	Subjects	% age of Marks	Devision

V. Details of previous employment?

Organization	Designation	Period		Salary Drawn	Reasons for leaving
		From	To		

VI Proficiency in using Computers YES NO

VII Proficiency in using Computer Application YES NO
Such as MS Office/ Excel/ PPT etc (SPECIFY)

VII. Passport Details (If available)

Number : _____

Date of Issue : _____

Date of Expiry: _____

Any other information:

I hereby declare that the above information is correct to the best of my knowledge and belief. I understand that if I have suppressed any factual information, my candidature may be rejected.

Date:

SIGNATURE OF CANDIDATE